**Steinmetz College Prep**

T.I.P

Informed Consent

Welcome to TIP, Time Is Prime! You will have the option to participate in a small group that will give you the opportunity to help you excel in your academics. This group will be divided into different sessions involving similar topics that will help set you on track. Some of these topics will include time management, positive choices, and study skills.

This group will help you acquire the skills needed to improve grades and attendance through discussion and activities. Working in a group will give you the benefit of learning from your peers in both direct and indirect ways. Members will be encouraged to speak openly and honestly with one another throughout the sessions.

TIP will meet once a week on Wednesdays for six sessions starting on Wednesday, November 20.

**Confidentiality-** Members must agree that what is said within the group will not be repeated or talked about outside of the group. The group facilitators will be Ms. Diaz, school counselor, and Ms. Chavez, counseling intern. If at any time you have questions or feel you need to talk to the group facilitators about anything privately please do not hesitate to do so.

**Attendance and Participation**- In order for the group process to be successful, members must commit to attending each week and on time. In the event that you will not be able to attend, please let the group facilitators know as soon as possible.

Sincerely,

Ms. Diaz- **kdiazhay@cps.edu**

Ms. Chavez- **mchavez46@cps.edu**

**\*Please return bottom portion by Wednesday, November 20, 2013.**

Member/Student Signature Date

Parent/Guardian Signature Date